

Nashville Rowing Board of Directors		
06.01.17	7 :30 PM	Harpeth Hall Conference Room
Meeting called by	Will Weaver	
Type of meeting	Monthly	
Attendees	Present: Will Weaver, Dietmar Kuttelwascher, Maggie Davidson ,Christi Grant, Jamie Kyne, Meg Mazzone,, Emy Noel, Eric Gehrke, Cory Sanderson, Henry Trost, Mike Alles	
Previous Months Minutes		
	Will Weaver	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by M. Mazzone second J.Kyne passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report		
	Eric Gehrke	
<i>Discussion</i>	<p>The Financial reports continue to be problematic however it was felt the firm has been a bit more responsive this month. The March 2017 Official reports were e-mailed today prior to meeting. The group will review after and send any questions to Will/Eric. Pertinent items or concerns will be discussed next month.</p> <p>In addition, a search continues for a new accounting firm as previously discussed. The Board requested a "job description" of what our CPA needs would be so we could align that within the discussions and agreements going forward with a new firm. The job description will be distributed to the member for review and comment. Potential firms were recommended for follow up.</p> <p>Annual Budget document is now live and fluid. It is a work in progress. BOD members will be granted access and should review during the month. Any questions should be directed to Will/Eric. Membership dues will be reviewed as part of the budgetary process and will require BOD vote this month so the membership can be notified early of this years membership dues.</p>	
Conclusions	<p>We will move forward with developing a job description and begin search for a new firm so that the transition can take place after the books are closed for the year. Anticipated date of this will be 9/17.</p> <p>Budget document is now live and being completed by Eric, Mike and Will. BOD will review throughout the month.</p>	
Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> 1. New CPA firm search 2. Annual budget 	<ol style="list-style-type: none"> 1. E. Gehrke and W. Weaver 2..M Alles , W. Weaver and E. Gehrke 	Next Meeting

Fundraising/ Capital Initiatives		
	Eric Gehrke	
Discussion	<p>Wintech/King Fundraiser has exceeded expectations to date. We have \$8,000.00 left to raise before June. Discussion ensued and at this point we can approach Wintech to discuss if payment can be made monthly to pay off the balance. Pinnacle Bank has approved a loan in the past that was no interest if paid off within the year. Both of these options will be vetted by Eric prior to next meeting.</p> <p>The need to replace our small boats to our fleet was discussed and will be the primary direction for our next boat purchases. Currently a Wintech 1X – 2009 complete with oars and slings is available for purchase for \$2,000 by a club member.</p> <p>Discussion regarding the timing of the Boat Naming Ceremony and site were discussed. The ceremony will take place at the Music City Head race on October 7th. D. Kuttelwascher will spearhead a committee to develop the event.</p>	
Conclusions	<ol style="list-style-type: none"> 1. Boat balance payment options will be vetted by E. Gehrke. 2. A Boat Naming Ceremony will be planned. 3. A Wintech single is available for club purchase. 	
Action Items		
<ol style="list-style-type: none"> 1. Boat Payment Options 2. Naming Ceremony 3. Small boats 	<ol style="list-style-type: none"> 1. Eric Gehrke and BOD 2. D. Kuttelwascher and committee 3. E. Gehrke and BOD 	<ol style="list-style-type: none"> 1. By End of Month 2. Until event 3. Monthly
Equipment/Fleet		
	Eric Gehrke	
Discussion	<p>E. Gehrke proposed equipment renting to JNT @ Club Nationals Of the Pas de Deux, USA, Unitis and Stark. The boats would be trailered by NR with NR coach oversight from July 10th through the 16th. The estimated fee realized by the organization would be approximately \$5000 but could vary. US Rowing covers any damages or incident occurred during use.</p> <p>Boat Reservations – the Raccar has been added back to the reservation list and the Mango Tango will be available after Youth Nationals. There will be an updating of the current policy and recommendations for individual financial responsibility by member use if damage to boats occurs.</p>	
Conclusions	<ol style="list-style-type: none"> 1. Raccar and Mango Tango have been repaired 2. Boats will be removed from open reservations till 6/1/17 3. BOD will discuss policy for financial obligation for non programming boat usage. <p>Motion to approve rental of boats to JNT from 7/10 – 16 by M.Mazzone second by J. Kyne passed with unanimous vote.</p>	

Action Items	Person(s) Responsible	
<ol style="list-style-type: none"> Equipment rental Small Boat policy update 	<ol style="list-style-type: none"> E Gehrke E. Noel, M. Davidson, W. Weaver 	Update next month
Staffing Items/Updates		
	Eric Gehrke	
Discussion	<p>E. Gehrke presented resumes for two Master Coaching positions. Josh Baker and Sydney Heacox would be part time contractors. Both will be assistant Masters coaches with all programming including LTR and Novice covered by employees. In addition, Josh Baker may assist with Junior Men if his work schedule will allow.</p> <p>It was noted by the Masters member of the BOD that the addition of coach Emilie Mueller has been a positive and well received addition by both Comp and Dev members. All year end surveys by employees are completed. The meeting/ staffing updates sent via email prior to meeting</p>	
Conclusion	<p>Motion to hire Josh Baker and Sydney Heacox as part time contracted Masters coaches and Josh potentially for Junior men made by J. Kyne second by D. Kuttelwascher passed with unanimous vote.</p> <p>All current coaching staff surveys are completed for the year.</p>	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> Monthly reports/ Staff/membership education Additional Masters coaching position 	<ol style="list-style-type: none"> Eric Gehrke, Cory Sanderson, Jess Mosbarger Eric Gehrke 	Monthly Update next month
Committees		
	Eric Gehrke	
Discussion	<ol style="list-style-type: none"> Financial Aid Committee is in place with Chair Meg Mazzone reporting that two scholarships awarded and 2 more requests are pending this month. Both are for Junior National Adaptive and Inclusion Committee will be chaired by Maggie Davidson. Committee has been formed and will meet next month. Initial direction will be toward Barge row for PTSD Veterans. Strategic Planning Committee will be chaired by Dietmar Kuttelwascher. More details will follow next meeting Budget Committee – Chair Mike Alles and members will be appointed. 	
Conclusion	Committees are moving forward with formation, meetings and activity.	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> Reports and policies as needed. 	<ol style="list-style-type: none"> Committee Chairpersons 	<ol style="list-style-type: none"> Monthly or as needed

Community Outreach/NR Events		
	Cory Sanderson	
Discussion	All current monthly activity was provided by e-mail prior to meeting. No discussion ensued.	
Conclusion	Community outreach and forming strong bonds is a vision for Nashville Rowing	
Action Items	Person(s) Responsible	Deadline
1. Updates	E. Gehrke/C. Sanderson	1. Monthly
JAC/MAC		
	C. Grant/Emy Noel	
Discussion	No items this month	
Conclusion		
Action Items	Person(s) Responsible	Deadline
1. Ongoing Committee reporting	1. E. Noel/C. Grant	1. Monthly
Membership /Program Update		
	Eric Gehrke	
Discussion	<p>Via e-mail prior to meeting</p> <p>Membership: Of 106 budgeted Memberships for 2016-17, we have 134 within the Club as of today.</p> <ul style="list-style-type: none"> • 96 PAID for 90 budgeted Individual Members • 16 PAID of 10 budgeted Family Members • 19 PAID of 4 budgeted Student Members • 4 PAID for 2 budgeted Coxswain Members <p>Adult Programs: Of 45 budgeted Spring Masters Participants, we currently have 60 within the Programs.</p> <ul style="list-style-type: none"> • We have 45 invoices for 30 budgeted Competitive Spring Athletes • We have 14 invoices for 15 budgeted Development Spring Athletes • We have 12 athletes who participated in LTR so far • We have 9 athletes in the First Novice class this month <p>Junior Programs Of 78 Spring Juniors Participants, we currently have 77 within the Programs.</p> <ul style="list-style-type: none"> • We have 50 invoices for 60 budgeted Competitive Spring Athletes • We have 27 invoices for 18 budgeted Development Spring Athletes 	
Conclusion	Update complete	
Action Items	Person(S) Responsible	Deadline
Ongoing report	Eric Gehrke	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	9:05 pm	
Next meeting	June 21 , 2017 @ 7:30 PM Virtual Conference	

Approved: