

Nashville Rowing Board of Directors		
07.26.17	7 :00 PM	Harpeth Hall Conference Room
Meeting called by	Will Weaver	
Type of meeting	Monthly	
Attendees	Present: Will Weaver, Maggie Davidson, Jamie Kyne, Meg Mazzone,, Emy Noel, Eric Gehrke, Cory Sanderson, Henry Trost , Mike Alles, Dietmar Kuttelwascher, Christi Grant,	
Previous Months Minutes		
	Will Weaver	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by H. Trost second. D. Kuttelwascher passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report		
	Eric Gehrke	
<i>Discussion</i>	<p>The Financial reports continue to be delayed by the accountants. Eric has provided accurate numbers to close out the fiscal year and the depreciation schedule is up to date. Follow up to assure our 990 is set up and prepared for this year will be done. Once all of the year requirements which have been paid for by NR are completed the move to a new firm will be done.</p> <p>Annual Budget document is updated to complete. Discussion ensued and it was deemed we would approve the budget with an exception to the staff salaries as changes over the next few months are anticipated.</p>	
Conclusions	<p>Financial reports and follow up of all end of fiscal year will be overseen by the ED and president to assure timely resolution to finish the fiscal year with all required filings and reports.</p> <p>Motion to approve budget with exception of salaries for vacating positions by H. Trost second M. Alles passed with unanimous vote.</p>	
Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> 1. New CPA firm search 2. Annual budget 3. Comprehensive financial report 	<ol style="list-style-type: none"> 1. W. Weaver, M.Alles 2..M Alles , W. Weaver 3. W. Weaver and appointee 	All by Next Meeting



Fundraising/ Capital Initiatives		
	Eric Gehrke	
Discussion	<p>The need to replace our small boats to our fleet was discussed and will be the primary direction for our next boat purchases. Currently a Wintech 1X – 2009 complete with oars and slings is available for purchase for \$2,000 by a club member.</p> <p>Discussion regarding the timing of the Boat Naming Ceremony and site were discussed. The ceremony will take place at the Music City Head race on October 7th. D. Kuttelwascher will spearhead a committee to develop the event.</p>	
Conclusions	<ol style="list-style-type: none"> 1. A Boat Naming Ceremony will be planned. 2. A Wintech single is available for club purchase. 	
Action Items		
<ol style="list-style-type: none"> 1. Naming Ceremony 2. Small boats 	<ol style="list-style-type: none"> 1. D. Kuttelwascher and committee 2. C. Sanderson and BOD 	<ol style="list-style-type: none"> 1. Until event 2. Monthly
Equipment/Fleet		
	Eric Gehrke	
Discussion	<p>US Rowing has been invoiced for rental of NR equipment for \$4,000.00 awaiting payment of same.</p> <p>Boat Reservations –MAC and chair E. Noel presented the revised Small Boats program. Discussion ensued and it was agreed that responsibility should go to the Equipment Manager for reservations. The BOD asked that the full policy including liability and certification be provided for BOD approval next month.</p>	
Conclusions	<ol style="list-style-type: none"> 1. BOD will discuss policy for small boat program next month 2. Reservations for small boats to transition to E. Mueller in August and programming recommendations from MAC to follow 	
Action Items		
	Person(s) Responsible	

<ol style="list-style-type: none"> Equipment rental Small Boat policy update 	<ol style="list-style-type: none"> Follow up on payment for rental E. Noel, M. Davidson, W. Weaver and MAC 	Update next month
Staffing Items/Updates		
Eric Gehrke		
Discussion	<p>Eric has tenured his resignation as of this month. He has accepted a coaching position at USC in CA effective next week.</p> <p>Discussion ensued without Cory Sanderson or Emy Noel in the room to being a plan to fill the vacant positions of Executive Director and Juniors Program Director and/or Women's Head Coach. An Ad will be placed in Row2K to fill both those positions, applications both internal and external will be accepted and a search committee comprised of W. Weaver, C. Grant, L. Theiss, D. Sullivan and J. Duckworth will be vetted to review and recommend candidates for BOD approval as soon as possible. Interim Acting Executive director will be Cory Sanderson</p>	
Conclusion	<p>Search to fill vacated positions will proceed with oversight by Search Committee.</p> <p>Motion to approve Cory Sanderson as Interim Executive Director with a salary increase of 50% of the current ED salary made by M. Davidson second by H. Trost passed with unanimous vote.</p>	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> Candidate search Monthly reports 	<ol style="list-style-type: none"> W. Weaver and Search Committee C. Sanderson and staff 	<ol style="list-style-type: none"> Next month Monthly
Committees		
Eric Gehrke		
Discussion	<ol style="list-style-type: none"> Financial Aid Committee – no update this month. Adaptive and Inclusion Committee – no update this month Strategic Planning Committee - no update this month Budget Committee – presented to BOD this month 	
Conclusion	Committees are moving forward with formation, meetings and activity.	
Action Items	Person(s) Responsible	Deadline

1. Reports and policies as needed.	1. Committee Chairpersons	1. Monthly or as needed
Community Outreach/NR Events		
	Cory Sanderson	
Discussion	All current monthly activity was provided by e-mail prior to meeting. No discussion ensued.	
Conclusion	Community outreach and forming strong bonds is a vision for Nashville Rowing	
Action Items	Person(s) Responsible	Deadline
1. Updates	C. Sanderson	Monthly
JAC/MAC		
	C. Grant/Emy Noel	
Discussion	No items this month other than previously discussed Boat Reservation recommendations	
Conclusion		
Action Items	Person(s) Responsible	Deadline
1. Ongoing Committee reporting	1. E. Noel/C. Grant	1. Monthly
Membership /Program Update		
	Eric Gehrke	
Discussion	Via e-mail prior to meeting	
Conclusion	Update complete	
Action Items	Person(S) Responsible	Deadline
Ongoing report	Eric Gehrke	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	9:15PM	
Next meeting	August 24 , 2017 @ 7:00 PM Harpeth Hall Conference Room	
Approved:		