

Nashville Rowing Board of Directors		
08.24.17	7 :30 PM	615 Office Conference room
Meeting called by	Will Weaver	
Type of meeting	Monthly	
Attendees	Present: Will Weaver, Maggie Davidson, Jamie Kyne, Meg Mazzone., Emy Noel, Cory Sanderson, Henry Trost , Mike Alles, Dietmar Kuttelwascher, Christi Grant,	
Previous Months Minutes		
	Will Weaver	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by D. Kuttelwascher second by E. Noel passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report/Facility update/Sharing Agreements		
	Cory Sanderson/Mike Alles	
<i>Discussion</i>	<p>The Financial reports continue to be delayed by the accountants from Patterson, Harding and Valentine. Cory has sent requested coded reports to them again. We anticipate report turn around in the next two weeks. Will/Cory will e-mail to the BOD members for review.</p> <p>Will and Cory have researched and identified a new accounting firm Kraft& Company who is willing to provide services for NR. The costs are reduced from our current firm and it was agreed that this new firm should complete our 990 for this year and assume services as of 9/1/17 or shortly thereafter.Cory will follow up to assure no information is provided to the old accountants after 9/1/17.</p> <p>The staff is now working from our new office in 615 Main. We have signed a rental agreement for 6 months which is through 2/18.</p> <p>Cory presented the Sharing Agreement with Harpeth Hall that is to be signed for this school year. He has asked that the BOD review and provide feedback to him and Will by August 31st. Discussion on background of this agreement and availability of HH erg room facilities to NR were included.</p>	
<i>Conclusions</i>	<p>Financial reports and follow up of all end of fiscal year should be completed now that the requested reports have been re sent.</p> <p>Motion to approve Cory to sign the agreement with Kraft Co. for accounting services by M. Alles second by H.Trost passed with unanimous votes.</p> <p>Virtual motion on 8/16/17 to approve lease of the 615 Main office made by W. Weaver second by M. Davidson passed with unanimous vote.</p> <p>BOD members will review the Harpet Hall Sharing Agreement and make recommendations by 8/31/17</p>	
Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> 1. New accounting firm contract signed 2. Comprehensive financial report 3. HH sharing agreement 	<ol style="list-style-type: none"> 1. C. Sanderson 2. W. Weaver/C. Sanderson 3. Review by BOD 	<ol style="list-style-type: none"> 1. Before Next Meeting 2. When available 3. By 8/31/17

Fundraising/ Capital Initiatives		
	Cory Sanderson	
Discussion	<p>Boat Naming Ceremony – Dietmar presented his plan for the Boat Naming Ceremony during the MCHR weekend with target date of Thursday 10/5 or Friday 10/6 at 6pm. The date will be decided once the Mayor's office has been contacted for her availability. Speakers for each boat have been chosen. Henry and Jamie have contacts for flags/banners. Christi will assist with any food/beverages. Maggie will contact the musician. We need an emcee for the event. Invitations will be sent by the committee to multiple groups identified this evening.</p> <p>No other fundraising or Initiatives were discussed</p>	
Conclusions	<ol style="list-style-type: none"> 1. Boat Ceremony is being coordinated by Dietmar. Date will be dependent on Mayor Barry's schedule. 	
Action Items		
<ol style="list-style-type: none"> 1. Naming Ceremony 2. Capital Initiatives 	<ol style="list-style-type: none"> 1. D. Kuttelwascher and committee 2. C. Sanderson and BOD 	<ol style="list-style-type: none"> 1. Until event 2. Monthly
Equipment/Fleet		
	Cory Sanderson	
Discussion	<p>Boat Reservations –MAC and chair E. Noel presented the revised Small Boats program. The liability policy was revised with input from the BOD as were a few points regarding Boat reservation procedures. Once all updates have been added or revised Emy will send to BOD for approval and Will/Emy will message to the Masters membership.</p> <p>No discussion regarding payment by US Rowing for boat rentals from club nationals</p>	
Conclusions	<ol style="list-style-type: none"> 1. BOD will approve policy for small boat program as soon as revisions are updated. 2. Reservations for small boats to transition to E. Mueller in August and programming recommendations from MAC to follow 	
Action Items	Person(s) Responsible	

1. Small Boat policy update/approval/message to members	1. E. Noel, BOD	Prior to next month
Staffing Items/Updates		
	Cory Sanderson	
Discussion	<p>The committee search for candidates to the open positions of Executive Director, Juniors Program Director, Juniors Head Womens Coach and Juniors Assistant coach has yielded three strong candidates. They have been or are coming to Nashville to interview and ride with the coaches. In addition, three internal candidates have applied. The first was here on Wednesday and has declined the Program and womens position due to insufficient salary offer to make a move presently. Cory has been doing the initial coaches interviews and working with Will and the search committee. He has been doing an exemplary job in leading the search and taking full ownership of focusing on the needs of our Juniors programs and the vision we want continued. The BOD will be kept informed of progress and has been included in opportunities to meet the candidates while they are on site.</p> <p>Monthly reports provided by e-mail prior to meeting</p>	
Conclusion	Search continues to fill vacated positions will proceed with oversight by Search Committee/BOD	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> Candidate search Monthly reports 	<ol style="list-style-type: none"> W.Weaver and Search Committee C. Sanderson and staff 	<ol style="list-style-type: none"> Next month Monthly
Committees		
	Cory Sanderson	
Discussion	<ol style="list-style-type: none"> Financial Aid Committee – no update this month. Adaptive and Inclusion Committee – no update this month Strategic Planning Committee - no update this month Budget Committee – no updates this month 	
Conclusion	Committees are moving forward with formation, meetings and activity.	
Action Items	Person(s) Responsible	Deadline

1. Reports and policies as needed.	1. Committee Chairpersons	1. Monthly or as needed
Community Outreach/NR Events		
	Cory Sanderson	
Discussion	All current monthly activity was provided by e-mail prior to meeting. No discussion ensued.	
Conclusion	Community outreach and forming strong bonds is a vision for Nashville Rowing	
Action Items	Person(s) Responsible	Deadline
1. Updates	C. Sanderson	Monthly
JAC/MAC		
	C. Grant/Emy Noel	
Discussion	No items this month other than previously discussed Boat Reservation recommendations	
Conclusion		
Action Items	Person(s) Responsible	Deadline
1. Ongoing Committee reporting	1. E. Noel/C. Grant	1. Monthly
Membership /Program Update		
	Cory Sanderson	
Discussion	Proposal for a Masters Small Boats Program for the fall has been presented to the BOD for approval. Emilie Muller has created a program of 10 sessions for \$150.00. The fees would both cover her coaching and yield a profit that would be slated toward sculling equipment. The BOD is grateful and appreciative of Emilie's proactive plan to improve both our masters programs in small boats and overall equipment to benefit the club as a whole. Membership/programming update will be provided next month as both Juniors and masters programs are beginning new seasons. Cory will be working with Pope John Paul 11 HS and their athletes for this fall.	
Conclusion	Motion to approve the Small Boats program as defined by J. Kyne second by M Davidson passed with unanimous approval.	
Action Items	Person(S) Responsible	Deadline
Ongoing report	C. Sanderson	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	10:16pm	
Next meeting	Sept. 27, 2017 @ 7:30 PM 615 Main conference room	

Approved:		
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