

Nashville Rowing Board of Directors		
04.26.17	7 :30 PM	Harpeth Hall Conference Room
Meeting called by	Will Weaver	
Type of meeting	Monthly	
Attendees	Present: Will Weaver, Dietmar Kuttelwascher, Maggie Davidson ,Christi Grant, Jamie Kyne, Meg Mazzone, Emy Noel, Eric Gehrke, Cory Sanderson, Henry Trost Absent : Mike Alles	
Previous Months Minutes		
	Will Weaver	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by D. Kuttelwascher second E. Noel passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report		
	Eric Gehrke	
<i>Discussion</i>	<p>The Financial reports continue to be problematic with little response from the CPA firm. Eric and Will have been persistent in attempting to obtain the reports in a timely manner. It is felt that the current firm had been responsive at the beginning however the response has been declining over the last months. After discussion the BOD felt that we should review the engagement letter and pursue a refund for services not rendered.</p> <p>In addition, a search continues for a new accounting firm as previously discussed. The Board requested a "job description" of what our CPA needs would be so we could align that within the discussions and agreements going forward with a new firm. The job description will be distributed to the member for review and comment.</p> <p>Annual Budget will be presented and reviewed for approval by the BOD next month.</p>	
Conclusions	<p>We will move forward with developing a job description and begin search for a new firm so that the transition can take place July 1at the start of the new fiscal year.</p> <p>Financial refund will be requested from current firm related to unfulfilled services and lack of timely reporting.</p> <p>Budget will come up for review and approval next meeting</p>	
Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> 1. Quick book upgrade costs. 2. Job description/CPA 3. Current firm refund 4. Annual budget 	<ol style="list-style-type: none"> 1.E. Gehrke 2. E. Gherke and W. Weaver 3 W. Weaver and M. Mazzone? 4.M Alles , W. Weaver and E. Gherke 	Next Meeting

Fundraising/ Capital Initiatives		
	Eric Gehrke	
Discussion	<p>Wintech/King Fundraiser has exceeded expectations to date. We have raised \$ 46,526.72 and have 21,873.28 left to raise before June. Discussion ensued and the proceeds from the Yazoo Fundraiser will be applied to the remaining balance with a strong focus on member engagement the next two month to reach the goal of full donor funding vs. need to take a loan.</p> <p>The need to replace our small boats to our fleet was discussed and will be the primary direction for our next boat purchases.</p> <p>Discussion regarding the timing of the Boat Naming Ceremony and site were discussed. The ceremony will take place at the Music City Head race on October 7th. D. Kuttelwascher will spearhead a committee to develop the event.</p> <p>The Chipotle Fundraiser is planned for a weekend in May that does not conflict with the Juniors racing schedule. It may be at the Green Hills location this year. Proceeds from the event will be used for the Juniors regatta fund. This is strictly a Junior directed event and has BOD approval from last year to be applied annually to this specific directive.</p>	
Conclusions	<ol style="list-style-type: none"> 1. Continued efforts will be focused on raising the remaining funds strictly through donors for the boats. 2. A Boat Naming Ceremony will be planned. 3. The Yazoo Fundraiser will be an annual event. 4. The Chipotle Fundraiser will be held in May 5. Small boat replacement for our fleet will be primary focus of next purchase. <p>Motion to approve funds raised at Yazoo to be applied to current equipment fundraiser by C. Grant second M. Mazzone passed with unanimous vote.</p>	
Action Items		
<ol style="list-style-type: none"> 1. Boat Fundraising 2. Naming Ceremony 3. Chipotle Fundraiser 4. Small boats 	<ol style="list-style-type: none"> 1. Eric Gehrke and BOD 2. D. Kuttelwascher and committee 3. E.Gehrke and Assigned staff/volunteers 4. E. Gherke and BOD 	<ol style="list-style-type: none"> 1. Monthly 2. Until event 3. Until event 4. Monthly

Equipment/Fleet		
	Eric Gehrke	
Discussion	The Mango/Tango was involved in an accident while on reservation row and was sent for repair to T. Searles. The Raccar has been repaired however due to multiple repairs that require insurance claims, Leonard Insurance has notified NR that insurance rates will be increased and we are in danger of non coverage on the Raccar. Discussion ensued and the Raccar and Mango Tango will be removed from the open reservation list through 6/1/17. In addition a policy will be developed to address boat usage and financial responsibility for repairs when used for non programming reservations.	
Conclusions	<ol style="list-style-type: none"> 1. Raccar and Mango Tango have been repaired 2. Boats will be removed from open reservations till 6/1/17 3. BOD will discuss policy for financial obligation for non programming boat usage. Motion to remove boats from open reservations until 6/1/17 by M. Davidson second by J. Kyne passed with unanimous vote.	
Action Items	Person(s) Responsible	
<ol style="list-style-type: none"> 1. Equipment/Fleet 2. Reservation policy 	<ol style="list-style-type: none"> 1. E Gehrke 2. E. Gherke and appointee 	Update next month
Staffing Items/Updates		
	Eric Gehrke	
Discussion	E. Gherke is considering adding a third Masters Coach and further information will be present to the BOD at next meeting/ staffing updates sent via email prior to meeting	
Conclusion	No items	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Monthly reports/ Staff/membership education 2. Additional Masters coaching position 	<ol style="list-style-type: none"> 1. Eric Gehrke, Cory Sanderson, Jess Mosbarger 2. Eric Gherke 	Monthly Update next month
Committees		
	Eric Gehrke	

Discussion	<ol style="list-style-type: none"> 1. Financial Aid Committee is in place with Chair Meg Mazzone reporting that one scholarship was awarded this month. 2. Adaptive and Inclusion Committee will be chaired by Maggie Davidson. Committee has been formed and will meet next month. Initial direction will be toward Barge row for PTSD Veterans. 3. Strategic Planning Committee will be chaired by Dietmar Kuttelwascher. More details will follow next meeting 4. Budget Committee – Chair Mike Alles and members will be appointed. 	
Conclusion	Committees are moving forward with formation, meetings and activity.	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Quick Catch E-mail 2. Reports and policies as needed. 	<ol style="list-style-type: none"> 1. Will Weaver 2. Committee Chairpersons 	<ol style="list-style-type: none"> 1. This month 2. Monthly or as needed
Community Outreach/NR Events		
	Cory Sanderson	
Discussion	<p>Cory and Eric continue to improve relationships with the community at .</p> <p>Nashville Rowing is participating in the BigPayback this year and information will be sent to all members via Quick Catch and both the JAC and MAC.</p>	
Conclusion	Community outreach and forming strong bonds is a vision for Nashville Rowing	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Updates 2. Big Payback 	<p>E. Gehrke/C. Sanderson</p> <p>E. Gherke E. Noel and C. Grant</p>	<ol style="list-style-type: none"> 1. Monthly 2. Prior to event
JAC/MAC		
	C. Grant/Emy Noel	
Discussion	<p>Emy updated the BOD a proposal to the MAC by D. Sullivan. The plan he proposed would be to take experienced members who wish to obtain sculling certification through the certification process. The proposal will be sent to the Executive Director for review.</p> <p>No report from JAC</p>	
Conclusion	Sculling Certification proposal to ED for review.	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Sculling certification proposal to ED 2. Ongoing Committee reporting 	<ol style="list-style-type: none"> 1. E. Noel 2. E. Noel/C. Grant 	<ol style="list-style-type: none"> 1. This month 2. Monthly

Membership /Program Update		
	Eric Gehrke	
Discussion	<p>Via e-mail prior to meeting</p> <p>Membership: Of 106 budgeted Memberships for 2016-17, we have 134 within the Club as of today.</p> <ul style="list-style-type: none"> • 96 PAID for 90 budgeted Individual Members • 16 PAID of 10 budgeted Family Members • 19 PAID of 4 budgeted Student Members • 4 PAID for 2 budgeted Coxswain Members <p>Adult Programs: Of 45 budgeted Spring Masters Participants, we currently have 60 within the Programs.</p> <ul style="list-style-type: none"> • We have 45 invoices for 30 budgeted Competitive Spring Athletes • We have 15 invoices for 15 budgeted Development Spring Athletes <p>Junior Programs Of 78 Spring Juniors Participants, we currently have 76 within the Programs.</p> <ul style="list-style-type: none"> • We have 49invoices for 60 budgeted Competitive Spring Athletes • We have 27 invoices for 18 budgeted Development Spring Athletes 	
Conclusion	Update complete	
Action Items	Person(S) Responsible	Deadline
Ongoing report	Eric Gehrke	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	8:45 pm	
Next meeting	June 1 , 2017 @ 7PM @ Harpeth Hall Conference Room	
Approved:		