

Nashville Rowing Board of Directors		
01.24.17	7 PM	Harpeth Hall Conference Room
Meeting called by	Will Weaver	
Type of meeting	Monthly	
Attendees	Present: Will Weaver, Dietmar Kuttelwascher, Maggie Davidson ,Mike Alles, Jamie Kyne, Meg Mazzone, Christi Grant, Emy Noel, Eric Gehrke, Cory Sanderson Henry Troast	
Previous Months Minutes		
	Will Weaver	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by M. Mazzone second D. Kuttelwascher passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report		
	Mike Alles/Eric Gehrke	
<i>Discussion</i>	<p>Financial report was e-mailed prior to the meeting and reviewed by Eric. These are not the final month numbers as the CPA firm is usually delayed in reporting. Discussion ensued regarding our current CPA and what we need going forward. Eric would like to bring payroll to QuickBooks and upgrade our current QuickBooks version to a Premier version to allow for payroll and other business needs to be less labor intensive.</p> <p>Donation receipts for 2017 will be through quick books and with the Website update there will be a Donations button prior to the Yazoo fundraiser.</p> <p>In addition, a search for a new accounting firm was discussed. The Board requested a "job description" of what our CPA needs would be so we could align that within the discussions and agreements going forward with a new firm.</p>	
Conclusions	Quick book upgrade would be based on cost and new CPA firm will be searched.	
Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> Quick book upgrade costs. Job description/CPA 	<ol style="list-style-type: none"> E. Gehrke E. Gherke and M. Alles 	1 and 2 Next Meeting

Fundraising/ Capital Initiatives		
	Eric Gehrke	
Discussion	<p>Cory spoke about "Giving Matters" and meeting with Scott. O'Neill. Will is going to send follow up information to the BOD to familiarize themselves with this program.</p> <p>The Yazoo Fundraiser is set for Sunday March 12th. The save the date cards will be sent next week. Donations for the silent auctions are being solicited and Christie Grant is organizing for the day for the day with volunteers still needed.</p> <p>Further discussion ensued toward expanding the Fundraising. Dietmar suggested starting building the infrastructure / organization to do some fundraising outside the (wider) NR family. The idea is to build a fundraising organization and experience now, so that when we seriously need to raise funds we know what to do.</p>	
Conclusions	Further information will be provided on Giving matters. The Yazoo Fundraiser is march 12 th . Expansion of our Fundraising effort needs to be further vetted and considered.	
Action Items		
<ol style="list-style-type: none"> 1. Giving Matters updates 2. Yazoo Fundraiser 3. Broader Fundraising 	<ol style="list-style-type: none"> 1. C. Sanderson 2. C. Grant and committee with MAC/JAC as needed 3. E. Gehrke and Fundraising Committee 	<ol style="list-style-type: none"> 1. Monthly 2. Till 3/12 3. Monthly
Equipment/Fleet		
	Eric Gehrke	
Discussion	<ol style="list-style-type: none"> 1. Emilie Mueller will be taking over the role of Equipment Manager. 2. The Mawn and the Sound are being repaired by Tim in Oak Ridge. In addition the Mango/Tango had significant skeg box damage and is also being repaired. 3. Dietmar I raised the issue why the AMDG, Sound & Fury are on the to-sell list. On the S&F Eric mentioned that he wants to get some better material, since these boats were mostly intended as training shells and now we are doing some serious racing in them. He agreed that we won't sell them prior to having adequate replacements. On the AMDG, the question was raised why sell the boat if it is still useful for things like tours. A discussion started on the quality of our bottom line boats and we all agree that we would like to have better bottom line boats (the AMDG is around 25-30 years old, my guess: late 80ies to early 90ies). Boats would still be available for tours, etc even if the AMDG is gone. 	
Conclusions	Coach Emilie will be the equipment and repair manger. Boats currently under repair	
Action Items	Person(s) Responsible	
<ol style="list-style-type: none"> 1. Equipment/Fleet 	<ol style="list-style-type: none"> 1. E Gehrke 	Update next month

Staffing Update/Coaching Staff Items		
	Eric Gehrke	
Discussion	Sent to members prior to meeting for review.. Eric discussed the Masters coaches had expressed desire to roll up the Competitive and Developmental programs into one. He has asked them to approach the members via a Doodle poll and follow up after	
Conclusion	Masters coaches to work with the members regarding the potential of combining the two programs.	
Action Items	Person(s) Responsible	Deadline
Monthly reports/ Staff/membership education	Eric Gehrke Cory Sanderson, Jess Mosbarger	Update next month Monthly
Scholarship Committee		
	Eric Gehrke	
	Eric discussed the need for the appointment of a BOD member and one member each from MAC and JAC to sit as the scholarship committee. Responsibilities include managing the fund so all member is need could receive some financial assistance. This is a new committee so guidelines and procedures will be developed for all aspects of activities. Meg Mazzone volunteered to be the BOD representative	
Conclusion	Members will be appointed by JAC and MAC by next meeting	
Action Items	Person(s) Responsible	Deadline
Members identified	<ol style="list-style-type: none"> 1. Will Weaver/Eric Gehrke 2. C. Grant 3. E. Noel 	Next Meeting
Community Outreach		
	Cory Sanderson	
Discussion	Cory presented various methods of mailers, or coupon to reach outside the club to elicit interest in camps and programs the organization is offering. It will provide a greater audience than we currently have the staff to do in person. There was a request to earmark \$3000.00 for these efforts in 2017	
Conclusion	Motion made by M. Alles to make \$3000.00 available for mailing and other community outreach communications. Seconded by M. Mazzone. Motion passed with unanimous vote.	
Action Items	Person(s) Responsible	Deadline

1. updates	E. Gehrke/C. Sanderson	Monthly
JAC/MAC		
	C. Grant/Emy Noel	
Discussion	No items	
Conclusion	In progress	
Action Items	Person(s) Responsible	Deadline
Ongoing Committee reporting	C. Grant/E. Noel	monthly
Membership /Program Update		
	Eric Gehrke	
Discussion	<p>Via e-mail prior to meeting</p> <p>Membership: Of 106 budgeted Memberships for 2016-17, we have 129 within the Club as of today.</p> <ul style="list-style-type: none"> • 94 PAID for 90 budgeted Individual Members • 15 PAID of 10 budgeted Family Members • 17PAID of 4 budgeted Student Members • 3 PAID for 2 budgeted Coxswain Members <p>Adult Programs: Of 40 budgeted Winter Masters participants, we currently have 52 within the Program. So far, we are looking at:</p> <ul style="list-style-type: none"> • 52 PAID for 40 budgeted WTL Athletes <p>Junior Programs: Of 62 budgeted Winter Juniors participants, we currently have 74 within the Program. So far, we are looking at:</p> <ul style="list-style-type: none"> • 56 invoices for 54 budgeted Competitive Winter Training Athletes • 18 invoices for 8 budgeted Development Winter Training Athletes 	
Conclusion	Update complete	
Action Items	Person(S) Responsible	Deadline
Ongoing report	Eric Gehrke	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	8;45pm	
Next meeting	February 28 , 2017 @ 7PM @ Harpeth Hall Conference Room	
Approved:		