

Nashville Rowing Board of Directors		
09.27.2017	7 :15 PM	615 Office Conference room
Meeting called by	Will Weaver	
Type of meeting	Monthly	
Attendees	Present: Will Weaver, Maggie Davidson, Jamie Kyne, Meg Mazzone,, Emy Noel, Cory Sanderson, Henry Trost , Dietmar Kuttelwascher, Christi Grant,	
Previous Months Minutes		
	Will Weaver	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by E.Noel second by J.Kyne passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report/Facility update/Sharing Agreements/Membership Category		
	Cory Sanderson/W.Weaver	
<i>Discussion</i>	<p>The Financial reports continue to be delayed by the accountants from Patterson, May drafts have been provided. The depreciation needed to be corrected and was sent back to them for correction. Cory will send final info to BOD by e-mail. No further payment will be made to the current firm until all reports which are due are complete and correct.</p> <p>Cory has met with the new accounting firm Kraft& Company who is willing to provide services for NR. He has provided them the information necessary to start and submit the 900 for this year.</p> <p>Mike Alles has resigned as treasurer. Will and Cory will be following all of the finances until elections for new board members. The BOD and NR would like to extend well wishes and thanks to Mike for his years of volunteer and dedicated work to our organization.</p> <p>Cory reported the Sharing Agreement with Harpeth Hall that is to be signed for this school year will have to remain as it is. The fiscal year for Harpeth Hall starts 12/1. The BOD will review the agreement and recommend changes for the next year by 12/17.</p> <p>Will discussed the need for BOD members to approve a waiver of the Cox membership fees when competitive races require coxswains be members of the organization to cox races. There are instances when as an example HOCR we need to have experienced coxswains fill the roster. Currently the boat members who are racing are paying the membership for that specific coxswain.</p>	
<i>Conclusions</i>	<p>Financial reports and follow up of all end of fiscal year should be completed now that the requested reports have been re sent. Kraft will complete the 990 for 2017 BOD members will review the Harpeth Hall Sharing Agreement and make recommendations by 12/31/17. Motion to approve a Racing Coxswain membership required by Regatta will be allowed and fees waived on a case by case basis by H. Trost and seconded by M. Davidson approved with unanimous vote.</p>	



Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> 1. New accounting firm follow up 2. Comprehensive financial report 3. HH sharing agreement 4. Racing coxswain membership 	<ol style="list-style-type: none"> 1. C. Sanderson 2. W. Weaver/C. Sanderson 3. Review by BOD 4. Approved on case by case basis for fee waiver. 	<ol style="list-style-type: none"> 1. Before Next Meeting 2. When available 3. By 12/31/17 4. Regatta specific monitored by ED
Fundraising/ Capital Initiatives		
	Cory Sanderson	
Discussion	<p>Boat Naming Ceremony – Dietmar presented his ongoing plan for the Boat Naming Ceremony during the MCHR weekend. Dawn lands will name a boat and perform. Speakers have been chosen and C. Grant has arranged for refreshments. Members have been notified to assure good attendance.</p> <p>No other fundraising or Initiatives were discussed</p>	
Conclusions	<ol style="list-style-type: none"> 1. Boat Ceremony is being coordinated by Dietmar. It will take place on Friday at 6pm prior to MCHR 	
Action Items		
<ol style="list-style-type: none"> 1. Naming Ceremony 2. Capital Initiatives 	<ol style="list-style-type: none"> 1. D. Kuttelwascher and committee 2. C. Sanderson and BOD 	<ol style="list-style-type: none"> 1. Until event 2. Monthly
Equipment/Fleet		
	Cory Sanderson	
Discussion	<p>Boat Reservations –MAC and chair E. Noel presented the revised Small Boats program. The liability policy was revised with input from the BOD as were a few points regarding Boat reservation procedures. Once all updates have been added or revised Emy will send to BOD for approval and Will/Emy will message to the Masters membership.</p> <p>No discussion regarding payment by US Rowing for boat rentals from club nationals</p>	



Conclusions	<ol style="list-style-type: none"> 1. Motion to approve Small boat Policy by M. Davidson seconded by M. Mazzone passed with unanimous vote. 2. Reservations for small boats to transition to J. Baker in September and programming recommendations from MAC to follow 	
Action Items	Person(s) Responsible	
<ol style="list-style-type: none"> 1. Transition reservation approval to J. Baker 	<ol style="list-style-type: none"> 1. C. Sanderson 	By October 1
Staffing Items/Updates		
	Cory Sanderson	
Discussion	<p>Welcome to Emily Caflich who has accepted the position of Junior Program Director and Junior Women's Head Coach. In addition, Josh Baker has accepted the position of Juniors Assistant Coach, Community Outreach Liaison and Equipment Manager in addition to his current Masters positions.</p> <p>Emilie Mueller has officially left her position. No exit interview were completed prior to her leaving. Both Cory and Will are to follow up and complete a full exit interview as part of the expected process for all employed by NR. In addition, there is a need for part time assistants to both the junior and masters programs.</p> <p>Cory Sanderson has applied and been interviewed by the committee for Executive Director. He presented his long term and immediate vision to the BOD followed by extensive questions from the members. After his presentation both he and Emy Noel left the room while the BOD discussed. It was felt by all members that Cory has shown his commitment to NR and competence in managing while in the position to date.</p> <p>Monthly reports provided by e-mail prior to meeting</p>	
Conclusion	Motion to hire Cory Sanderson as Executive Director and Junior Men's Head Coach by J. Kyne seconded by H.Trost passed with unanimous vote	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. PT assistant for junior and masters programs 2. Monthly reports 	<ol style="list-style-type: none"> 1 C. Sanderson 2.C. Sanderson and staff 	<ol style="list-style-type: none"> 1. Next month 2. Monthly

Committees		
	Cory Sanderson	
Discussion	<ol style="list-style-type: none"> 1. Financial Aid Committee – no update this month. 2. Adaptive and Inclusion Committee – no update this month 3. Strategic Planning Committee - no update this month 4. Budget Committee – no updates this month 	
Conclusion	Committees are moving forward with formation, meetings and activity.	
Action Items	Person(s) Responsible	Deadline
1. Reports and policies as needed.	1. Committee Chairpersons	1. Monthly or as needed
Community Outreach/NR Events		
	Cory Sanderson	
Discussion	All current monthly activity was provided by e-mail prior to meeting. No discussion ensued. Need to set date for Annual meeting and notify members for Elections by next meeting	
Conclusion	BOD Annual meeting and elections need to be decided by next meeting and members notified.	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Updates 2. Annual Meeting 	<ol style="list-style-type: none"> 1.C. Sanderson 2.Will Weaver 	<ol style="list-style-type: none"> 1.Monthly 2. By 10/31/17
JAC/MAC		
	C. Grant/Emy Noel	
Discussion	Currently there are no JAC meetings being held, nor are there volunteers or issues. C. Grant will work on transition members for new year. No Masters update other than Small Boat policy already discussed above.	
Conclusion	C. Grant will follow up with committee for next BOD.	
Action Items	Person(s) Responsible	Deadline
1. Ongoing Committee reporting	1. E. Noel/C. Grant	1. Monthly



Membership /Program Update		
	Cory Sanderson	
Discussion	Membership/programming update will be provided next month as both Juniors and masters programs are beginning new seasons.	
Conclusion	To be provided monthly	
Action Items	Person(S) Responsible	Deadline
Ongoing report	C. Sanderson	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	9:30	
Next meeting	October 25 , 2017 @ 7:15 PM 615 Main conference room	
Approved:		