

Nashville Rowing Board of Directors		
11.28.2017	6:43 PM	Harpeth Hall Conference room
Meeting called by	Will Weaver	
Type of meeting	Monthly	
Attendees	Present: Will Weaver, Maggie Davidson, Jamie Kyne, Meg Mazzone,, Emy Noel, Cory Sanderson, Henry Trost , Christi Grant Absent: Dietmar Kuttelwascher	
Previous Months Minutes		
	Will Weaver	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by M Mazzone second by H.Trost passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report/Facility update/Sharing Agreements/Annual meeting and Elections		
	Cory Sanderson/W.Weaver	
<i>Discussion</i>	<p>990 forms have been submitted on time. Cory reported that the new firm is extremely adept and timely with all reporting. There were few changes that needed to be made to the 990 prior to submission.</p> <p>P and L and balance sheets from 7/1/17-9/30/17 were reviewed. There are a few areas which need to be clarified and classified in the correct line item. In addition, Quick book deposits are not linking correctly although the money is in the bank and account for separately. Cory will follow up with QuickBooks help to assure funds are correctly applied and review items with accountants for future reports. October will be e-mailed to the BOD for review as soon as it is received.</p> <p>Classification of budget items will be reviewed and allocated to appropriate categories during next budget development.</p> <p>Cory requested BOD vote and approval for a separate bank account for financial aid to separate and track all scholarship activity.</p> <p>No discussion this month on the Harpeth Hall Agreement</p>	
<i>Conclusions</i>	<p>990 filed timely</p> <p>Details of fund applications and QuickBooks links will be addressed</p> <p>BOD members will review the Harpeth Hall Sharing Agreement and make recommendations by 12/2017</p> <p>Motion to approve opening a separate bank account for all financial aid funds by H.Trost seconded by C. Grant passed with unanimous vote.</p>	
Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> 1. October financial report 2. HH sharing agreement 3. Separate account for financial aid funds 	<ol style="list-style-type: none"> 1. W. Weaver/C. Sanderson 2. Review by BOD by 12/2017 3.Cory Sanderson 	<ol style="list-style-type: none"> 1. Before Next Meeting 2. By 12/31/17 3. By end of month

Fundraising/ Capital Initiatives		
	Cory Sanderson	
Discussion	<p>Music City Head race committee meeting recap was briefly reviewed. The event evidenced a positive economic impact to the city and yielded approximately \$3000.00 profit for NRC. Plans are already beginning for next year to improve athlete/tourist experience, increase sponsorship including a potential Row for the Cure event and provide more visibility of our sport to the community.</p> <p>Chipotle fundraiser yielded \$561.00 for the scholarship fund. We had a dinner slot this year vs. a lunch slot last year which may have contributed to a lower yield of donations from last year.</p>	
Conclusions	<ol style="list-style-type: none"> 1. MCHR planning for next year started 2. Chipotle fundraiser was successful 	
Action Items		
<ol style="list-style-type: none"> 1. MCHR 2. Capital Initiatives 	<ol style="list-style-type: none"> 1. Cory, MCHR Committee 2. C. Sanderson and BOD 	<ol style="list-style-type: none"> 1. Until event 2. Monthly
Equipment/Fleet		
	Cory Sanderson	
Discussion	<p>There is a need for better rigger protection to prevent damage to racked boats as they are being removed and replaced during practice. Hydrow rigger guards would cost 24.95 each and we would need 4 per 8 and 2 per 4. Tennis balls have been used in the past but are not reliable. The BOD felt that we should look to alternative covers and make a decision at a later date.</p> <p>Harpeth Hall has requested that we attempt to sell the Green and the Gray on their behalf. Staff will place the boats on R2K.</p> <p>Our 8+ racks are beginning to show wear and we need to replace/repair as soon as feasible. Cory will collaborate with Dietmar as to the best plan.</p> <p>2500.00 Payment is being made by US Rowing for boat rentals from club nationals this month.</p>	
Conclusions	<p>Rigger protection options will be vetted by the Equipment manager and brought back to BOD if needed.</p> <p>Harpeth Hall boats will be listed for sale</p> <p>Repair recommendations for 8+ racks will be done.</p> <p>US rowing payment for boat rentals is in process</p>	
Action Items	Person(s) Responsible	

<ol style="list-style-type: none"> 1. Rigger protection/Rack repairs 2. Sell HH boats 3. US Rowing 	<ol style="list-style-type: none"> 1. Cory Sanderson/J Baker 2. Cory Sanderson/J. Baker 3. Payment follow up Cory 	<ol style="list-style-type: none"> 1. Update Dec 2. By Spring 2018 3. Dec. meeting
Staffing Items/Updates and Committees		
	Cory Sanderson	
Discussion	<p>Staff Monthly reports provided by e-mail prior to meeting, Review of initial planning to add and revamp Adult LTR Sculling/Sweep and Novice programs discussed. Cory will work with the coaches and bring a final proposal to the BOD. It was agreed that coaches should manage and have to opportunity for additional salary opportunities and volunteers would still be needed at times.</p> <ol style="list-style-type: none"> 1. Financial Aid Committee – no updates 2. Adaptive and Inclusion Committee – no update this month 3. Strategic Planning Committee - no update this month 	
Conclusion	Reports monthly	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Staff reports 2. Monthly reports 	<ol style="list-style-type: none"> 1 C. Sanderson and staff with new programs to BOD 2. Committee chairperson 	<ol style="list-style-type: none"> 1. Monthly 2. Monthly
Branding		
Discussion	Tents are being purchased and funds raised by JAC/Junior parents utilizing the branding catalogue. If Masters want a tent it would be a good opportunity now to order.	
Conclusion	JAC will continue to pursue with MAC involved if needed	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Branding policy adherence 2. Tent purchase 	<ol style="list-style-type: none"> 1 Cory Sanderson and BOD 2 JAC/MAC 	<ol style="list-style-type: none"> 1.Ongoing 2. JAC/MAC chairs

Annual meeting and Elections/Community outreach		
	Will Weaver Cory Sanderson	
Discussion	<p>Annual meeting will be December 2nd. Ballots were reviewed and will be sent to the members this evening.</p> <p>Those who had been nominated that are not full members will be contacted to serve in other needed areas.</p> <p>Discussion regarding the student vote and potential change ensued with the BOD decision that no changes should be made at this time. Better communication with our members through BOD/JAC and MAC needs to be a priority for annual membership dues time to foster full time membership and its benefits.</p>	
Conclusion	Annual meeting will take place on December 2 nd . Electronic ballots will be sent to members this evening. No change in student membership recommended	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Updates on Community Outreach 2. Annual Meeting nomination forms and meeting announcement 3. Communications to improve regarding membership and benefits 	<ol style="list-style-type: none"> 1.C. Sanderson 2.Will Weaver 3. BOD/JAC/MAC 	<ol style="list-style-type: none"> 1.Monthly 2. By end of day 11/28/17 3.Ongoing
JAC/MAC		
	C. Grant/Emy Noel	
Discussion	<p>Emy provided a year end recap of the MAC activities and recommendations. Two initiatives that the MAC would like pursued are:</p> <ol style="list-style-type: none"> 1. Mandatory/suggested volunteer hours should be considered as part of our club culture. 2. A General survey should be sent to the entire membership regarding how the club is meeting their needs, not necessarily in an individual athletic way but more information gathering mode to improve member experience in a positive way. Encouraging member participation in suggestion/planning. <p>JAC is following up on tent needs for spring.</p>	
Conclusion	BOD will work with MAC/JAC on developing volunteer hours initiative and Member survey	
Action Items	Person(s) Responsible	Deadline

<ol style="list-style-type: none"> 1. Ongoing Committee reporting 2. Volunteer hours/member survey 	<ol style="list-style-type: none"> 1. New Committee chairpersons 2. Cory Sanderson and BOD appointee 	<ol style="list-style-type: none"> 1. Monthly 2. End of first quarter 2018
Membership /Program Update		
	Cory Sanderson	
Discussion	Membership/programming update provided prior by e-mail no comments	
Conclusion	To be provided monthly	
Action Items	Person(S) Responsible	Deadline
Ongoing report	C. Sanderson/ staff	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	8:47 pm	
Next meeting	December 2, 2017 at 3pm St. Cecelia's auditorium	
Approved:		