

Nashville Rowing Board of Directors		
10.25.2017	7 :15 PM	615 Office Conference room
Meeting called by	Will Weaver	
Type of meeting	Monthly	
Attendees	Present: Will Weaver, Maggie Davidson, Jamie Kyne, Meg Mazzone., Emy Noel, Cory Sanderson, Henry Trost , Dietmar Kuttelwascher, Absent: Christi Grant,	
Previous Months Minutes		
	Will Weaver	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by H.Trost second by J.Kyne passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report/Facility update/Sharing Agreements/Annual meeting and Elections		
	Cory Sanderson/W.Weaver	
<i>Discussion</i>	<p>The Financial reports from Patterson are completed and sent to BOD via link prior to meeting. No changes</p> <p>Cory has met with the new accounting firm Kraft& Company who has assumed the financial reporting for NR. They are currently working on the 990 and reports for July, August and Sept. Cory and Will continue to oversee until new treasurer is elected in December.</p> <p>Cory reported the Sharing Agreement with Harpeth Hall that is to be signed for this school year will have to remain as it is. The fiscal year for Harpeth Hall starts 12/1. The BOD will review the agreement and recommend changes for the next year by 12/17.</p>	
Conclusions	<p>Financial reports and follow up of all end of fiscal year are complete. Kraft will complete the 990 for 2017 BOD members will review the Harpeth Hall Sharing Agreement and make recommendations by 12/2017</p>	
Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> 1. New accounting firm follow up 2. Comprehensive financial report 3. HH sharing agreement 	<ol style="list-style-type: none"> 1. C. Sanderson 2. W. Weaver/C. Sanderson 3. Review by BOD by 12/2017 	<ol style="list-style-type: none"> 1. Before Next Meeting 2. When available 3. By 12/31/17

Fundraising/ Capital Initiatives		
	Cory Sanderson	
Discussion	<p>Boat Naming Ceremony – Was completed and very successful. The BOD thanks Dietmar and all who participated for a ceremony that has started a tradition for NR in future years.</p> <p>Music City Head race was also a success and planning has started for next year. Additional sponsors will be need and will also look into becoming a Row for the Cure race.</p> <p>Chipotle fundraiser this year will be on Saturday 10/28 from 4-8pm at the West End Location. All proceeds will be slated for the scholarship fund. Fliers and social media update will be sent to all members.</p>	
Conclusions	<ol style="list-style-type: none"> 1. Boat naming ceremony was successful and well received by all. 2. Chipotle fundraiser will be on Oct 25 	
Action Items		
<ol style="list-style-type: none"> 1. Chipolte Fundraiser 2. Capital Initiatives 	<ol style="list-style-type: none"> 1. Cory and staff 2. C. Sanderson and BOD 	<ol style="list-style-type: none"> 1. Until event 2. Monthly
Equipment/Fleet		
	Cory Sanderson	
Discussion	<p>Small boat scull camp has yielded \$945.00 for sculling equipment. We need oars. Will have Cory look to purchase used oars for the program.</p> <p>Our trailer has hit max capacity for regattas especially when we are going to junior/master combined events. We will need to look to purchasing another hopefully by next spring. It was discussed that this would also allow for separate regatta attendance expansion by both the masters and Juniors, enhancing our racing opportunities.</p> <p>No discussion regarding payment by US Rowing for boat rentals from club nationals</p>	
Conclusions	<p>Motion for Cory to buy sculling oars from the funds from SBTC made by M. Davidson, seconded by J. Kyne, passed with unanimous vote.</p> <p>Another trailer needs to be considered for purchase by Spring 2018</p> <p>Follow up on US rowing payment for boat rentals</p>	
Action Items	Person(s) Responsible	
<ol style="list-style-type: none"> 1. Sculling oar purchase 2. Trailer needs 3. US Rowing 	<ol style="list-style-type: none"> 1. Cory Sanderson/J Baker 2. Cory Sanderson and BOD 3. Payment? Cory 	<ol style="list-style-type: none"> 1. Update Nov. 2. By Spring 2018 3. Nov. meeting

Staffing Items/Updates and Committees		
	Cory Sanderson	
Discussion	<p>Monthly reports provided by e-mail prior to meeting</p> <ol style="list-style-type: none"> 1. Financial Aid Committee – no update this month. 2. Adaptive and Inclusion Committee – no update this month 3. Strategic Planning Committee - no update this month <p>Budget Committee – no updates this month</p>	
Conclusion	Reports monthly	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Staff reports 2. Monthly reports 	<ol style="list-style-type: none"> 1 C. Sanderson and staff 2. Committee chairperson 	<ol style="list-style-type: none"> 1. Monthly 2. Monthly
Branding		
	Maggie Davidson	
Discussion	<p>Maggie had several inquiries about the uniforms that both juniors and masters wore for HOCR. Cory provided the branding and style guides. We currently have some juniors that have to buy two different uniforms to represent their schools and also NR. It was felt it should be a coaching decision as to additional apparel for specific regattas but should remain within the branding guide. Maggie also expressed concern over scholarship awards being utilized to full capacity and having pride in our current brands and fully fostering the NR recognition on National levels.</p>	
Conclusion	Attention to our brand and fiscal responsibility for athletes and the club should be weighed prior to any apparel changes for specific regattas.	
Action Items	Person(s) Responsible	Deadline
1. Branding policy adherence	1. Cory Sanderson and BOD	Ongoing

Annual meeting and Elections/Community outreach		
	Cory Sanderson	
Discussion	Annual meeting will be either December 9 th or 16 th at 3pm at St. Cecelia's Academy. Discussion ensued regarding voting and concerns as there are currently more Juniors who have opted for student vs. family or full membership. Members must be in good standing 6 weeks prior to elections to vote. Procedure to vote will be unchanged from last year. Nomination forms and membership notification of meeting will be completed by next week.	
Conclusion	Annual meeting will take place based on availability at SCA in Dec. Nomination forms will go out next week. Need to look at current voting categories and potentially bring to vote changes at Annual election	
Action Items	Person(s) Responsible	Deadline
<ol style="list-style-type: none"> 1. Updates on Community Outreach 2. Annual Meeting nomination forms and meeting announcement 3. Voting categories 	<ol style="list-style-type: none"> 1.C. Sanderson 2.Will Weaver 3. BOD 	<ol style="list-style-type: none"> 1.Monthly 2. By 10/31/17 3.Next month
JAC/MAC		
	C. Grant/Emy Noel	
Discussion	Emy discussed the need for ongoing staff development and providing coaches with tools necessary to improve themselves and enhance over development. Currently the entire staff goes to one meeting a year, either joy of Sculling or US Rowing. The BOD felt that we should be investing in long term retention and providing additional programs regarding communication and effective management. It was also discussed that every staff member does not need to attend yearly and full time staff that have been employed by NR for a period of time should attend and share with ancillary staff.	
Conclusion	Continuing education programs should be provided for staff to develop skills both professional and coaching.	
Action Items	Person(s) Responsible	Deadline

<ol style="list-style-type: none"> Ongoing Committee reporting Staff development programs 	<ol style="list-style-type: none"> E. Noel/C. Grant Cory Sanderson and will be moved to staffing items ongoing 	<ol style="list-style-type: none"> Monthly Next meeting
Membership /Program Update		
	Cory Sanderson	
Discussion	Membership/programming update provided prior by e-mail no comments	
Conclusion	To be provided monthly	
Action Items	Person(S) Responsible	Deadline
Ongoing report	C. Sanderson staff	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	9:00pm	
Next meeting	November 28, 2017 @ 6:30 PM Harpeth Hall	
Approved:	November 28, 2017	