

Nashville Rowing Board of Directors		
June 25, 2018	7:07 PM	Google Hangout (virtual) meeting
Meeting called by	Cory Sanderson	
Type of meeting	Monthly	
Attendees	Present: Cory Sanderson, Maggie Davidson, Jamie Kyne, Henry Trost, Jennifer Cheji, Kim Collins, Stacey McCarty, Al DeNunzio, Meg Mazzone, Steve Grant	
Previous Month's Minutes		
	Cory Sanderson	
Discussion	Minutes were e-mailed prior to meeting, and all recommended updates are completed.	
Conclusions	Motion to approve by J. Kyne second by Al DeNunzio; approved with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Meg Mazzone	Monthly
Financial Report		
	Cory Sanderson	
<i>Discussion</i>	<p>Cory explained a few items on the monthly financial statements that were circulated with the agenda prior to the meeting. Re: Pinnacle credit card amount - not all of May's charges have been reconciled, so the credit card balance is incorrect. Next month's report will be more accurate because it will be end of the year books that will feed into 990 report. Cory will work directly with accountants to be sure the 990 is filed timely and accurately. Al asked to be included in the meeting with the accountants; Cory agreed to include him.</p> <p>Budget - Cory tried to work out giving a 3% increase to staff; then Josh decided to leave; this will leave a small amount of money to use for other staff members depending on circumstances.</p> <p>Jamie asked a question about assumptions regarding number of adult and junior athletes. Cory explained that he used historical trends and did his best to estimate expected development and competitive numbers.</p> <p>Cory noted that the "Net Operating Income" line does not take into effect the likely surplus from the 2018 FY. There is no place to put that in the budget, but it is likely that the 2018 surplus will be about equal to the loss, so there will not be a budget deficit. Cory will know the exact amount at the end of June. The reason for the surplus is that we did not have a large check to write (for boats) at the end of the FY. A small amount of the surplus (maybe about \$5000) is attributable to shortage of coaches, but we also did not go to Atomic Turn N Burn or Secret City races. We were also careful with spending at Head of the Charles and regionals.</p> <p>Pinnacle loan will be paid off at the end of June.</p> <p>We voted on the top portion of the budget - fees and dues - last meeting (down to line 33)</p> <p>Cory changed percentage increase in salaries as discussed at last meeting. Hoping that the Music City Head Race will bring in more than has been budgeted. Starting July 1, Cory will use this new chart of accounts and put it into QuickBooks so he can track everything beginning July 1 against this budget.</p> <p>Motion to approve budget as presented by Cory tonight; Al moved; Jamie seconded - all approved. No one opposed.</p> <p>Cory will send out full FY report prior to the next Board meeting.</p> <p>Al and Jamie thanked Cory for the good work on the budget.</p>	
Action Items	Person/s Responsible	Deadline
Complete reconciliation of Pinnacle account	Cory and accountants	July 30 meeting
Send year end financials to Board		

Fundraising/ Capital Initiatives		
	Kim Collins/Jenn Cheij	
Discussion	<p>Kim: Fundraising went well for Juniors Nationals. Several parents have fundraising background and good ideas. They are working on a plan for the entire next year, not just for Nationals.</p> <p>Louise Larkin will continue to be the parent liaison for next year. Youngest daughter may be joining, and Gracie will stay involved.</p> <p>Dana Croy - new parent interested in helping with fundraising.</p> <p>Cory - fundraising for Nationals was very successful, better than expected. Kim - wants to start fundraising now for the entire year now</p> <p>Heather Wood - another possible fundraising person. Others have volunteered also.</p> <p>Jenn Cheij - will reach out to masters for volunteers also. Al has volunteered. Kim wants to get more people involved. Jenn suggests putting out a message to masters.</p> <p>Kim- thinks we may have better luck getting volunteers for specific fundraising initiatives, rather than asking for an overall commitment.</p>	
Equipment/Fleet		
	Cory Sanderson	
Discussion	<p>Fleet Repair - Stark has been repaired; used at Masters' SE Regionals. We are within our boat repair budget line item.</p> <p>Dock Update - Don Sullivan's update email is linked to agenda. Cory said Don has done a great job with this and has done a good job communicating. Most of the bad boards were replaced for the ACRA Henley race sponsored by Vanderbilt. Don has added chains to anchor the dock. New dock is scheduled to come in at the end of this week (June 29) and a number of volunteers have agreed to help.</p> <p>Al - small boat racks are complete. Dennis Sperazza helped build them; boats are on them already. Laminated name tags are stapled to the racks. Al will send receipts to Cory to reimburse Dennis' costs.</p> <p>Also, there has been a discussion about a straight 4. Steve is talking to a handful of people who are interested in contributing. Dietmar has identified a potential boat - a heavyweight straight 4/quad. Cory asked Steve to send him information about the potential boat. It is high on the equipment/capital priority list to have something more rowable than the Raccar. Cory can help determine if it is worth the money.</p>	
Staffing Items/Updates and Committees		

	C. Sanderson	
Staffing Update	<p>Josh has communicated his resignation. Positions have been re-posted for over a week now. We have not received any applications yet for the adult program director position. He re-connected with someone who was planning to move to Nashville to take a job - Amy Gartenburg. She has accepted a job with Harding Academy as a counselor. She is interested in coaching but does not know what her work schedule will be. She was a college rower w/ background similar to Emily C.</p> <p>Maggie and Meg will do an exit interview with Josh before he leaves.</p> <p>Maddy Quinby has agreed to do development; Cory is talking to Gracie Larkin about helping with Development. Big vacancy is the adult program director position. Jenn talked to Rachel Tatum - she says she is about 3 years away from being available. She recommended reaching out to Alex Minkowski (sp?), who is interested in moving to Nashville. Cory will look look at his resume from when he applied before.</p> <p>Several masters have said that they know people around the country who might be interested. Steve is sending the link to the job posting out to those who inquire. Steve mentioned reaching out to Lesleh Anderson Wright (from Chinook). Al mentioned that we should look for people who are interested in Nashville as a long term place to live. Cory - we may want to consider contracts longer than one year. We might be able to require repayment of moving expenses or professional development dollars.</p> <p>Steve - ideal candidate may be someone who is nearing the end of a career, not the beginning. Cory agrees but does not think there are a lot of people like this in Nashville. .</p> <p>Maggie - what is the transition plan? Cory - no one is in the wings; we are trying to cast a wide net to find someone. So far, no one has applied who is interested in the adult position. Cory brought her up to date on prior discussion.</p> <p>Masters program will still start up on July 10; Josh does not leave until 2 weeks after Cory gets back.</p>	
Branding		
Discussion	Stacey will speak to Kim about joining the branding committee.	
MAC/JAC COMMITTEES		
	Steve Grant; Kim Collins	
Discussion	<p>MAC Update - Cory will link MAC update Steve gave update - Don Sullivan sent an email re masters' sculling. There are a number of people interested in just sculling and right now they do not believe there is adequate coaching for scullers.. Don Sullivan has volunteered to be a "lightly paid" sculling coach. MAC asks: Can a portion of the adult program be organized by a subcommittee of the MAC? The coaches could focus on instruction and have less responsibility for programming, calendar, regatta participation. Coaches would still organize practices and lineups. This would reduce the uncertainty among the masters.</p> <p>Cory's response: He is willing to discuss it if Don wants to make this commitment and work with Cory and the program director re programming. There was a lengthy discussion about the need for</p>	

	<p>sculling in the masters program and how well Don can meet those needs as one person. Consensus was that Don's proposal be vetted a little more to see how it would work in practice. Cory thinks there is probably a middle ground where Don and a new coach could offer more sculling instruction. It would not replace small boat training group. It would be designed to "mainstream" sculling into the adult practices. Cory said he would reach out to Don to discuss the proposal in more detail.</p> <p>JAC Update - Kim No update - banquet went well; nationals, small boat camp, LTRs are all moving forward. Josh is communicating well. If any fall updates need to be communicated, we need to do that. No JAC meeting in May.</p>	
OTHER COMMITTEES		
MCHR Committee		
	<p>MCHR Committee - Cory - met last Friday (6/15); things are going well; focus is now on getting sponsorships. Phoebe from Vandy is editing sponsorship package. They have a gmail account for point of contact. Several businesses have expressed interest including Headsweats. Stacey - asked about sponsorship packet - it is linked to agenda. Packet includes levels of sponsorship that were decided by the MCHR committee. Accudock will be a sponsor. We are also looking for vendors.</p>	
Financial Aid Committee		
	<p>We will start getting applications in the next couple of weeks. Need to look at what's available. Payment plans have helped a lot. Most have been successful.</p>	
Community Outreach Committee		
	<p>Stacey asked about status. Who goes to schools to recruit? Cory - Emily will be more active in this area. He will reach out to high school athletic directors to set up some outreach days.</p>	
Membership /Program Update		
	Cory Sanderson	
Discussion	<p>Membership and program updates were linked to the agenda sent out before the meeting.</p> <p>Discussion about dues invoices. Info needs to be sent out. Cory is waiting to send invoices until July 1 to be sure they come in during 2019 FY. The board emphasized the need to send info out quickly so people don't get surprised by dues increases.</p>	
Action Items	Person(S) Responsible	Deadline
Minutes Reported by	Meg Mazzone	
Meeting adjourned at	9:13 pm	
Next meeting	<p>Next meeting - Monday, July 30 at 6:00 pm. At Center 615. Note earlier time.</p>	
Approved:		