

Nashville Rowing Board of Directors		
DATE February 13, 2018	TIME 7 pm	LOCATION 615 Main Street office
Meeting called by	Henry Trost, President, at 7:05 pm	
Type of meeting	Monthly	
Attendees	Present: Cory Sanderson, Henry Trost, Al DeNunzio, Meg Mazzone, Jennifer Cheij, Stacey McCarty, Jan Duckworth, Jamie Kyne, Kim Collins Absent: Maggie Davidson	
Previous Month's Minutes		
	Person Responsible	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by Meg; seconded by Stacey; passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Meg Mazzone	Monthly
Financial Report/Facility update/Sharing Agreements/Annual meeting and Elections		
	Person Responsible: Cory	
<i>Discussion</i>	<p>Financials have been reconciled through end of January; Cory included prior year's report with meeting materials for comparison. Generally we are in good shape financially; we are about \$20K ahead of where we were last year at this time. Some items that were in wrong category have been fixed. There were questions from Board members about details on the financials and why there were differences from last year's: E.g.:</p> <ol style="list-style-type: none"> This year "non-specified" is much larger - Quickbooks does not distinguish between "club" and "non-specified" so a lot is dumped into "non-specified." Specifically: <ul style="list-style-type: none"> "Club" = dues "Non-specified" = salaries, operating expenses, branding, insurance, US Rowing membership Program fees - under "juniors" or "masters" General = anything not "juniors" or "masters" <p>Discussion of extraneous item on first line - it is small boat training group fees and did not have a spot under Masters Program Fees now.</p> <p>Other difference from last year is that we haven't had large amounts go out for boat repairs so far this year. Masters WTL was very good this year.</p> <p>Cory also pointed out balance on Pinnacle loan. We will pay it off on time (12 month loan). In the future, if we take out a new loan, Cory will create a line item for it so it is clearly visible on the financial statement.</p> <ol style="list-style-type: none"> Financial aid - more funds available than normal - over \$5000 available. Need to try to start every year with that much. More people are doing payment plans. Credit cards - we can have up to 5 users. Cory, Josh, Emily will have one. Al will be able to sign. Tax documents sent out (1099s, w-2s, etc.) via Quickbooks. 	

Action Items	Person/s Responsible	Deadline
Continue to clean up financial statements	Cory and accountant	
Fundraising/ Capital Initiatives		
	Person Responsible: Cory made report	
Discussion	<p>Music City Erg Sprints recap - went very well. Eventually we hope to replace Tennessee Indoor Rowing Championships. TN Indoors was not well organized this year. We would prefer to do the Music City Sprints in mid-Feb on a Saturday. We made a little over \$1000 at Music City Sprints.</p> <p><u>Fundraiser update</u> - We have venue - Tailgate - has outside and inside space; amount we pay depends on how many tickets we sell. Cory sent out 150 save the date mail items today. We need to identify people who need to get save the date mailing.</p> <p>Need donation items - cross fit memberships, anything is good. Lengthy discussion of options for donations.</p>	
Action Items		
All responsible.	Get auction items Send names for invitations.	
Equipment/Fleet		
	Person Responsible: Cory	
Discussion	<p>New pair/double has been donated. Works for large rowers. Large restricted donation. Now we have small boats for rowers of all sizes. Needs some kind of acknowledgement/thanks from Board.</p> <p>Vespoli, Wintech and Hudson are interested in working with us. Sculling boats are top priority, plus singles and a race-worthy quad.</p> <p>Re: boathouse-we are getting close to fundraising time.</p> <p>Dock extension - we are clear to extend the dock, according to Lizabeth. We just have to give Russell notice that we are ready to do it. Floats and hardware are at Lynnis and Steve's house. Need to wait until water stabilizes so we can do it just one time. Cory will let us know. He would like to get it done by the end of March, after daylight savings time begins.</p> <p>Don Sullivan - raised issue of "float captain" - keeps track of water depth, dock situation, dock maintenance, he said he would do it. Need an understudy to train under Don.</p> <p>For next year's Music City Head Race, we hope to have a dock to put at the bottom of the hill that will eventually be able to take to the boathouse on the river. It will be non-wooden so will last longer. We will put down more gravel this year.</p>	

Action Items	Person(s) Responsible	
Action Items	<ol style="list-style-type: none"> 1. Acknowledgement/thank you to donor of new pair/double. 2. Schedule time to add dock extensions and give notice to Russell 3. Follow up with Don Sullivan on "float captain" initiative and identify someone to train under Don. 	
Staffing Items/Updates and Committees		
	Person Responsible: Cory provided update	
Discussion	<p>Josh is taking over adult program/master's comp head coaching position. Josh did a very good job at intro meeting. He will have an addendum to his contract. Al mentioned concern about overloading Josh. Steve said Josh is reaching out to MAC for brainstorming and feedback. Emily C has volunteered to take on additional work with masters. She has experience coaching masters.</p> <p>Jess will stay with juniors development until the end of spring programming. Cory wants to get a new dev coach to work with her for a while before she leaves.</p> <p>Health Insurance - Al checked with a friend who works for AFLAC. Friend said there is coverage for accidents at \$500 per person per year. Just covers certain things. Cory said other clubs have dif. options e.g., an additional stipend to use to pay for health insurance. General discussion about value of health insurance to employees. Agreement to continue to look into it. Maybe offer stipend so employees can purchase from Healthcare.gov. Possibly give employees money for a FSA.</p> <p>Web site needs to be updated, but this is expensive. Discussion about updating staff bio and org chart.</p> <p>Job posting should be live on Row2K tomorrow. Jrs dev, masters assistant, office manager. We already have an interested person who is moving to Nashville.</p>	
Action Items	Person(s) Responsible	Deadline
	Continue to evaluate health insurance options for employees.	
Branding		
	Kim gave report.	
Discussion	<p>Kim- parents want to get rid of the white on the unisuit. Should masters and juniors have the same unisuit? Is that a good idea? Long discussion of unisuit options. Masters won't need a new uniform until fall for new rowers. Kids need a practice suit so they don't have to wear racing suit for practice.</p> <p>Cleared \$1800 at Music City Erg Sprints for gear. Store is open for 2 weeks. New JL store will open shortly.</p>	
Conclusion	No consensus on getting a new racing suit for juniors. Concern about cost. No decision on whether masters and juniors should wear the same uniform.	
Action Items	Person(s) Responsible	Deadline

	No action	
Annual meeting and Elections/Community outreach		
	Person Responsible	
Discussion	No activity reported.	
Action Items	Person(s) Responsible	Deadline
JAC/MAC		
	Person Responsible – Jan gave MAC report.	
Discussion	Spring season proposal well received. MAC will be sending a welcome email to new rowers - with a list of people to whom to ask questions Booklet - in progress; get content to Sean right away. Discussion of asking people to do volunteer hours, putting a signup sheet online. Some other clubs have a required number of hours.	
Conclusion	No decision on requiring volunteer hours; needs further discussion and study.	
Action Items - none	Person(s) Responsible	Deadline
Membership /Program Update		
	Person Responsible	
Discussion	Membership and program participation info was attached to the meeting agenda and reviewed in advance of the meeting.	
Conclusion	No action needed	
Action Items	Person(S) Responsible	Deadline
Ongoing report		Monthly
Reported by		
Meeting adjourned at	9:21 pm	
Next meeting	March 14, 7 pm.	
Approved:		