



# Nashville Rowing Club

## Board of Directors Meeting

November 29, 2016



**Attendance:** Maggie Davidson and Mike Alles joined late, Cory Sanderson standing in to take minutes

**Topic: Approval of Prior Minutes**

Presented by Tom Padden

**[VOTE] Tom made motion, Lizabeth second. Minutes approved.**

**Topic: Treasurer & Financial Reports - August & September 2016 Reports**

Presented by Mike & Eric

Budget Line Change for Jess Salary

We are spending budgeted money earlier in the year, and we are getting income earlier based on budgeting. Juniors accommodations and transport is higher in September based on paying for expenses earlier, but will level on on October reporting.

Until Jess was able to sign contract. She was being paid as a contracted coach rather than a W-4, when it was budgeted for her to be paid for as a W-4 for the duration. Jess will need to file taxes for first months back taxes. BOD authorized the movement of the budget line item from contract coaching to W-4 coaching to correct a variance that would carry throughout the whole year. \$9,166,62 across Jess's three titles from 6506 (contract costs) 6530 (employee salaries) .

**[VOTE] Phil made motion, Tom seconded. None opposed. Motion carried.**

**Topic: 990 Filing Report**

Presented by Mike & Eric:

Phil made suggestion that BOD members sign a form disclosing and conflicts of interest at the beginning of the year along with an obligation to notify the BOD of a change in that status if one occurs. 990 would subsequently describe the process.

**Topic: Capital Initiatives / Giving Tuesday / Final December Donation Push**

Presented by Eric:

Went out via email, no questions or comments presented. Eric reminded of importance of Giving Tuesday and subsequent solicitations for donations before the end of December.

**Topic: NRC Elections & Annual Membership Meeting**

**Topic: Discussion about Nominations**

Presented by Tom:

As of deadline all nominations would go uncontested for both the BOD and advisory committees, suggestion is made to still go through the voting process continue setting precedence. Will engender confidence in the process to follow the rules set out for voting procedure even if size hasn't.

With Meg Mazzone putting in for the BOD, there is another MAC seat vacant. Both MAC and JAC may have up to 6 members, so a special election could be called by either constituents after the Annual Meeting to

**Topic: Anne Campbell to act as Secretary**

Presented by Tom Padden:

Maggie will not be available for the Annual Meeting.

**[VOTE] Tom Padden made motion to make Anne Campbell the substitute to carry out the secretary's duty for the day. Jamie Kyne seconds the motion. No opposition, Motion Carried.**

**Topic: Board Meeting plans @ Annual Meeting**

Presented by Eric:

BOD is asked to stay behind after the Annual Meeting to elect the President and Vice President as both are rolling off so that there is an easy transition.

**Topic: Financial Aid Policy Discussion**

Sent out via email:

Will Weaver mentioned the need to make it clear that it could be available to Masters and Juniors. No further comments.

**[VOTE] Will made motion, Jamie seconded. No opposition. Motion carried.**

**Topic: Payment Plan Policy Discussion**

Sent out via email:

Point was made by Will that removing the right to reserve equipment should not be a part of punishment for program payment plans. Athlete would not be able to participate in program activities, but not those under membership rights.

Dietmar suggested adding a processing fee "to be set by BOD" for those utilizing payment plans.

**[VOTE] With edits made, Dietmar made motion, Jamie seconds. None opposed. Motion carried.**

**Topic: Staff Updates**

Eric Gehrke Contract sent via email

Cory Sanderson Contract sent via email

Jess Mosbarger Contract sent via email

**Topic: Repairs Update from Tim Searles**

Presented by Eric Gehrke:

No update from Tim Searles on The Mawn and The Sound. We will re engage with Tim in December.

**Topic: Membership Update sent out via email**

**Topic: Leave of Absence Membership Discussion**

Presented by Al DeNunzio:

Policy will be passed on as business for the next Board

**Topic: Juniors Programs Update sent via email**

**Topic: Adult Programs Update sent via email**

**Topic: MAC Fall Season Recap**

Presented by Al DeNunzio

**Topic: MAC 2016 Recap**

Presented by Al DeNunzio

Suggestions taken from the linked document from the MAC. Lights will be assessed, batteries replaced, and new lights purchased based on need. New coxboxes will be purchased once Winter Season income comes in.

**Topic: Progress Reports**

Community Outreach (Cory) sent via email

Office Manager (Jess) sent via email

Staff members received letters of recognition from the MAC for their work on the Music City Head Race as thanks for their hard work on the event.

**Topic: Next Meeting on December 10, 2016**

*Motion to adjourn from Tom, seconded by Lizabeth. Motion carried.*