

Nashville Rowing Board of Directors		
12.17.2015	7:30 PM	SCA lecture Hall
Meeting called by	Tom Padden	
Type of meeting	Monthly	
Attendees	T. Padden, E. Gehrke, L. Theiss, D. Kuttelwascher, A. DeNunzio, M. Alles, J. Kyne, M. Davidson, W. Weaver, P. Hertik, C. Sanderson, D. Hall	
Previous Months Minutes		
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by M. Alles - passed with unanimous vote	
Action Items	Persons Responsible	Deadline
none		
Election of New Officers		
	Tom Padden	
Discussion	Nominated - volunteered or by the group Tom Padden – president L. Theiss – Vice president M. Davidson – Secretary M. Alles - Treasurer	
Conclusions	Motion to approve by P. Hertik - passed with unanimous vote	
Action Items	Person Responsible	Deadline
None		
Treasurers Report		
	Phil Hertik	
Discussion	Phil reported that we remain in a good financial position and we are remaining within budget. All fall programs were over predicted enrollment with the exception of the middle school program. Merchandise continues to bring in revenue. We have yet to realize revenue with Insomniac Arts. Phil spent time going over the budget/financial with the new Board members.	
Conclusions	Financial reporting will be ongoing every month	
Action Items	Person Responsible	Deadline
Follow up with Insomniac Arts	E. Gehrke	This month
Bank Proposal		
	Eric Gehrke and Phil Hertik	
Discussion	Eric and Phil proposed that Nashville Rowing change bank from Regions to Pinnacle. The proposal included several reasons why it was felt this was appropriate for the organization to move, which included better banking practices for the accountants to have access to needed information and the ability to move from American Express to Pinnacle for credit line. After discussion with BOD the agreed that it would be beneficial for the transition to be made.	

Conclusion	Motion to approve by M. Davidson - The resolution passed with unanimous vote and was adopted in the form (Corporate Authorization Resolution) provided by Pinnacle bank	
Action Items	Person Responsible	Deadline
Obtain BOD signatures for form Complete transfer to Pinnacle	Phil Hertik, Mike Alles and Eric Gehrke	Next meeting
Donor Tracking on Website		
	Eric Gehrke	
Discussion	Eric discussed putting a donor recognition page on the Nashville Rowing website. It was felt that this would encourage members to become active participants in our goal to reach 100% of membership contributions. In addition, it will recognize corporate and business donors as our outreach and donor contributions broaden.	
Conclusions	BOD Agreed to above	
Action Items	Person Responsible	
	Eric Gehrke	Next meeting
Capital Needs		
	Eric Gehrke	
Discussion	Eric presented the current capital needs for consideration to purchase. David Hall has researched the following as available for purchase. A used Lightweight 8+, a used Midweight 4X/- and 16 Croker (sweep) oars. NR needs to commit to these purchases now and they will be available to the club in early March. Funds are available for these purchases with the aim of these being totally funded by donations.	
Conclusions	Motion to approve by L. Theiss - passed with unanimous vote	
Action Items	Person(s) Responsible	
Notify seller of intent to buy and procure boats	Eric Gehrke and David hall	March 2016
Equipment Repairs		
	Eric Gehrke and David Hall	
.Discussion	Raccar and Grand Old Opry will be repaired in Oak Ridge early in 2016. In addition, Launch Engines D and E will be traded in for 1 new Launch engine – current inventory will be 6 – launches, 6 Engines.	
Conclusion	Ongoing – Repairs approved at Nov BOD	
Action Items	Person(s) Responsible	
Boats to Repair Center and purchase of engine.	Eric Gehrke and David Hall	March 2016

Membership /Family Membership		
	Eric Gehrke and Tom Padden	
Discussion	<p>Membership approved the resolution to change the By-laws and adopt a Family membership. The BOD discussed the rate options available. We will have to bear refund to some members if they choose the family membership option and also be sentient of those who have already received a pro-rated membership due to Masters Novice fees or month of initial membership. After discussion, the Family membership rate was set at \$500.00 per year.</p> <p>Membership numbers were reported to BOD in e-mail prior to meeting. Continued growth noted.</p>	
Conclusion	Motion to approve Family membership rate by L. Theiss - - passed with unanimous vote	
Action Items	Person(s) Responsible	
Notify membership	Tom Padden/Eric Gehrke	Next meeting
Provide refunds when applicable	Eric Gehrke	As occur
Financial Aid		
	Cory Sanderson	
Discussion	<p>Cory presented a form to be used for application for Financial Aid. He has done extensive research with other clubs and organizations to produce a form for NR. Discussion ensued and Maggie recommended a few edits/additions to include remove of Club rom the initial sentence, Removal of phrase "To stretch our funds etc. Addition of line for signatories to print name and addition of legal guardianship documents when applicable.</p>	
Conclusion	Motion passed with addition of edits by Maggie Davidson – passed with unanimous vote	
Action Items	Person(s) Responsible	Deadline
Revise Form and Implement	Cory Sanderson	Next meeting
Safety		
	Al DeNunzio	
Discussion	<p>There have been recent break-ins to members' cars while on the water at practice. In addition, last month, the juniors' items were stolen from the lake. Eric has discussed with Russell Lackey at the marina. It was felt that a notification from the BOD to the membership to be aware of these issues, not confront potential threats and encouragement for the membership to reach out to their appropriate council members should be done.</p>	
Conclusion	Special memo to membership will be completed	

Action Items	Person(s) Responsible	Deadline
Memo to members	Tom Padden	Next meeting
Coaching Staff Items		
	Eric Gehrke	
Discussion	<p>1. Eric is proposing the hiring of Anne Campbell as part time Junior Assistant Coach. Anne has performed in this capacity for the past two years unpaid and has more that proven her value to the staff. This position has already been built into the budget.</p> <p>2. Both Cory Sanderson and David Hall provided their monthly activities to the BOD in an e-mail prior to the meeting. There were no private sculling lessons to report.</p>	
Conclusion	Motion to hire Anne Campbell into the PT Jr. Assistant Coaching position by M. Davidson – passed with unanimous vote	
Action Items	Person(s) Responsible	Deadline
Complete hiring process	Eric Gehrke	Next meeting
Monthly activity report	Cory Sanderson, David Hall	Monthly
Junior Advisory Committee		
	Tom Padden	
Discussion	Currently there are 3 members on the JAC. The proposal is to open a special election to fill the total allowed seats of 6. This election would follow the general election process of candidates either self-nominate or nominated by another member. They would complete the election candidate form and these would be sent to the Junior Membership for consideration. The voting process will be electronic and follow the same procedures as the general election.	
Conclusion	Motion to hold special election by M. Alles - passed with unanimous vote	
Action Items	Person(s) Responsible	Deadline
Candidate nomination and election	Tom Padden, Jamie Kyne	Next meeting
Reported by	Maggie Davidson	
Meeting adjourned at	9:35 pm	
Next meeting	January 28 th at 7:30PM – Location TBD	
Approved:	January 28 th @ 7:30 PM	