

Nashville Rowing Board of Directors		
09.12.2016	7 PM	Go to Meeting virtual conference
Meeting called by	T. Padden	
Type of meeting	Monthly	
Attendees	Present: T.Padden E. Gehrke, A. DeNunzio, M. Alles, J, Kyne, M. Davidson, W. Weaver C. Sanderson, D. Hall, P. Hertik, Absent: D. Kuttelwascher, I. Theiss	
Previous Months Minutes		
	T. Padden	
Discussion	E-mailed prior to meeting and all recommended updates completed	
Conclusions	Motion to approve by T. Padden second J.Kyne - passed with unanimous vote	
Action Items	Persons Responsible	Deadline
Monthly Minutes	Maggie Davidson	Monthly
Financial Report		
	Mike Alles/Eric Gehrke	
Discussion	<ul style="list-style-type: none"> Contract for the Executive Director/Juniors Program Director position for this year will follow to the BOD was not discussed, moved to next month. Requests <u>to Executive Director</u> from the Executive Committee for goals and recommendations for the program will be incorporated for final review. 2015 Financial reports were e-mailed prior to the meeting. There was discussion that followed regarding consideration of Fleet lease program vs. owning boats. This discussion is in the early stages with the need for close consideration of the benefits vs. drawback to this program. Currently Wintech/King is the only company offering this type of program. 	
Conclusions	Contract for Executive Director will be presented to the BOD for approval next month. Potential for Fleet equipment vs current boat ownership will be vetted prior to any decisions.	
Action Items	Person/s Responsible	Deadline
<ol style="list-style-type: none"> Contract to BOD Ongoing monthly financials Fleet option 	<ol style="list-style-type: none"> Executive committee E. Gehrke and M. Alles E. Gehrke, M. Alles and BOD 	<ol style="list-style-type: none"> Prior Next meeting Monthly On agenda for follow up

Fundraising		
	Eric Gehrke	
Discussion	<ol style="list-style-type: none"> 1. NARCO fundraiser is moving forward for September 28th. There is a need for aggressive advertising to make the event successful. A link is being activated on the website to allow for easier registration for the event. 2. Review of the ticket pricing ensued and it was recommended and agreed that we should extend the member admission price to active duty military and law enforcement. Eric will update the flier and post to social media and send to members. 3. Chipotle Fundraiser will be September 24th. Proceeds from the Fundraiser will be directed to the junior race travel funds as previously approved by the BOD. 	
Conclusions	Changes will be made to the flier to accurately reflect pricing, and the website registration link will be created.	
Action Items		
<ol style="list-style-type: none"> 1. Update flier with changes 2. Monthly reporting 	<ol style="list-style-type: none"> 1. E. Gehrke to update and distribute the new NARCOS flier with recommended changes. 2. E. Gehrke 	<ol style="list-style-type: none"> 1. By 9/16 2. Monthly
Capital Initiatives Equipment/Fleet		
	Eric Gehrke	
Discussion	<ol style="list-style-type: none"> 1. Dock extension- Is being built as eagle project for ex-Junior Rower Ryan Alles on September 25th off site. The dock will be stored off site until the COE approval. Currently the only outstanding item is the official Corp of Engineers (COE) approval. NR letterhead letters are complete, Hamilton Creek letter being completed by Russell. Then Lizabeth Theiss will take to COE contact. 2. Boathouse – Eric Gehrke and Lizabeth Theiss had a meeting with the mayor. It was 	
Conclusions	Need COE approval before extension is installed at the lake	
Action Items	Person(s) Responsible	
<ol style="list-style-type: none"> 1. COE approval 	<ol style="list-style-type: none"> 1. L. Theiss/E.Gehrke 	Update next month

Staffing Update/Coaching Staff Items		
	Eric Gehrke	
Discussion	<ol style="list-style-type: none"> 1. Eric requested consideration of Emilie Muller as a candidate for a coaching position. She would be utilized for the junior men's team and the masters Developmental/Comp team. She rowed at Bates College and comes highly recommended. 2. Caleb Corliss is 90% through background check with no issues. He will continue with the Harpeth Hall team until the review is complete. 3. Marta Ulbrecht has offered to provide the coxing training virtual for our junior coxswains. Despite all efforts, no suitable on site candidate was identified. 4. Monthly activity report was e-mailed by both Community Outreach and Masterslessons.by Cory Sanderson and Laura Rush 5. Eric acknowledged outstanding performance by Coach J. Mosbarger in assuring that program fees were paid timely. 6. Potential Masters sculling LTR in discussion with Don Sullivan. 7. The Music City Head Race for October 1 is going to be an annual event. The NR in tandem with Vanderbilt is hosting with already over 165 junior/collegiate/masters entries. Work continues and will require volunteers from all of the organization to make the day successful. 	
Conclusion	<p>Motion to approve the potential hire of Emilie Muller by P. Hertik and seconded by: J. Kyne – passed with unanimous vote. Motion to approve Cox training by Marta Ulbrecht by M. Davidson seconded by W. Weaver – passed with unanimous vote. The BOD would like to extend our gratitude to Don Sullivan for his tireless efforts for the club and volunteering his time to teach the LTR.</p>	
Action Items	Person(s) Responsible	Deadline
Coach recruiting/Sculling LTR Monthly reports MCHR	Eric Gehrke Cory Sanderson, Jess Mosbarger Eric and staff, MAC, JAC	Update next month Monthly Prior to and day of race.
Scholarship/Payment Plans		
	Maggie Davidson/Eric Gehrke	
Discussion	<p>Maggie raised questions regarding our current scholarship process and need to assure we were within guidelines. Discussion ensued and the BOD felt that a committee independent from the employees be organized to follow guidelines and recommend/approve those financial scholarships. It was also noted that tax returns are requested for these requests and we must be sentient with privacy protection and inclusion of that should be in the policy. In addition, payment plans have been requested and Eric has asked that we develop policy for these that clearly define repayment and action criteria if payment is not timely. It was noted that we currently have rare issues.</p>	
Conclusion	The BOD agreed we should move forward with current policy revision and include payment plans as a separate policy.	
Action Items	Person(s) Responsible	Deadline
Draft policy	<ol style="list-style-type: none"> 1. Maggie Davidson 	Next Meeting

Annual Meeting/Elections		
	Tom Padden	
Discussion	<p>The NR Annual meeting and BOD/JAC/MAC elections are upon us. Eric has secured St. Cecelia's auditorium for December 10th. The meeting will run from 3pm to 5 pm.</p> <p>The cut off date for voting privilege in this election will be September 30th to allow for completion of the current Novice program.</p> <p>Will Weaver has designed an electronic voting platform that will feed to Google docs and autofill results. We will be specific this year as to the completion of votes for each position. Nomination forms and instructions will be sent to the membership by Tom Padden with return of same deadline 11/1/16.</p> <p>Ballots will then be sent to the membership 3 weeks prior to the election with a deadline for return not yet determined.</p>	
Conclusion	Meeting date set for December 10 th . Voting procedure is in process and Nomination forms will be sent to the membership	
Action Items	Person(s) Responsible	Deadline
1. Google Form for voting 2. Nominations forms to membership 3. Voting procedure 4. Dates in Quick Catch	1. E. Gehrke and W. Weaver 2. T. Padden 3. T. Padden and BOD 4. M. Davidson	In the Quick Catch this month and next months meeting
JAC/MAC		
	J. Kyne/Al DeNunzio	
Discussion	No items presented this month	
Conclusion	In progress	
Action Items	Person(s) Responsible	Deadline
Ongoing Committee reporting	Jamie Kyne/Al De nunzio	Next meeting
Membership /Program Update		
	Eric Gehrke	
Discussion	<p>Via e-mail prior to meeting</p> <p>Membership – *We have 90 invoices for 90 budgeted Individual Members There are 13 Paid Family Memberships of 10 budgeted Family Members There are 12 Paid Student Memberships of 4 budgeted Student Members We have 1 in waiting for 2 budgeted Coxswain Members*</p> <p>Junior Program - Of 80 budgeted Fall Juniors participants, we have 85 within the Programs as of September 1st. So far, we are looking at: 58 invoices for 65 budgeted Fall Competitive Athletes 23 paid students for 15 budgeted Fall Development Athletes</p> <p>Masters Program –There are 34 Paid for 30 budgeted Fall Competitive Adults There are 15 PAID for 15 budgeted Fall Development Adults</p>	
Conclusion	Update complete	

Action Items	Person(S) Responsible	Deadline
Ongoing report	Eric Gehrke	Monthly
Reported by	Maggie Davidson	
Meeting adjourned at	8:45 pm	
Next meeting	October 26 , 2016 @ 7PM @ TBD	
Approved:		