

Board of Directors Meeting

The monthly meeting of the Board of Directors of Nashville Rowing took place at 7:00 pm on February 24, 2015 at St. Cecilia's Academy.

Members Present: Lizabeth Theiss, Maggie Davidson, Don Sullivan, Phil Hertik, Anne Campbell, and Tom Padden.

Members Absent: Leah Turner, Dawn Foster, David Franklin

Nashville Rowing Staff Present: Eric Gehrke and Cory Sanderson

1. Approval of Prior Minutes (January 15 Minutes)- Anne Campbell

Motion to approve January Meeting minutes.

Motion by: Phil

Second- Maggie

Motion Carried

2. Treasurer & Financial Reports- Don Sullivan

Don presented an update on finances to the board. The money market account is set up and there are still some funds that need to be moved into that account. Invoicing with Quick Books has been set up. This has been done so that transactions needed for paying membership and program fees can be more seamless.

3. Old Business

a. Branding- Eric Gehrke

Orders are in and the club is waiting on delivery of spring uniforms. There was an idea to sell TN Sprint Series shirts at our home regatta on March 28th. The club would front the money to purchase the shirts then keep profits to the break-even point. All other profits would be donated to the Southeast Rowing League as a goodwill gesture. The discussed design of the shirt was a blade in the shape of Tennessee, with a star/name of each hosting city and Tennessee Sprint Series across the top (front).

There was a motion to front \$1850.00 for 288 shirts.

Motion by- Phil

Second- Maggie

Motion Carried

b. Code of Conduct- Eric Gehrke/Tom Padden

The Code of Conduct is still under review by Brian Neal (outside counsel). If there are no changes then the Code of Conduct will be enacted on that date, as previously decided on by the BOD.

c. Equipment & Fleet Update-

i. Annual Winter Repairs- Eric Gehrke

1. Boats are back just in time for the spring season! The total repairs came to \$3360 + \$700 for transportation. This is well under the approved \$7000.

ii. Dock fix & Extensions- Maggie Davidson

1. It was recommended that we hold off on the dock extension until August. The estimated cost of the extension is \$3500. In the meantime, two members have volunteered to fix the dock (replace the floats). The estimated cost of repairs is \$200.

- d. Capital Initiatives/Foundations Campaign- Eric Gehrke
The club has a newly donated coxcase which allows us to charge coxboxes on the road and at regattas. Continuing the Foundations Campaign was discussed, along with breaking the ice on corporate sponsorships and grants. The foundations Campaign has been great for supporting the club. The Fundraising Committee can link up with grant writers (a few members were mentioned as potential sources). There are local grants that the club can apply for and it would be nice to have a polished presentation for donors. The Community Foundation was mentioned as being an organization that has a major push for funding youth sports.
- e. Boathouse Update- Lizabeth Theiss
Boathouse update was presented to the Board.
- f. Membership Update- Eric Gehrke
Master Members- 70 (budgeted for 60)
Student Members- 3 (budgeted for 4)
Junior Members- 39 (budgeted for 40)
- g. Adult Programs Update- Eric Gehrke
 - i. LTR Weekends- Maggie Davidson
There is a lot of interest in the Learn to Row weekends. The dates are set for April 18-19, May 2-3, July 11-12, and September 19-20.
- h. Juniors Programs Update- Eric Gehrke
 - i. Spring Season Deposits
Buses and hotels are all set up for the spring and the club is paying the deposits as they come. Everything is within budget. The juniors pay/fundraise for the SE Regional regatta.
 - ii. Scholarship Requests
A scholarship request was brought to the Board by Eric for two of our junior rowers. There has been a donation for the rowers that cover part of their program fees. There was a motion to pay the remaining balance of their fees to be covered by the Foundations Campaign.
Motion by- Anne
Second- Phil
Motion Carried
It was noted that the club needs to develop criteria for scholarships and those who qualify. One suggestion was that we reach out to the YMCA for criteria ideas.
- i. Ad Hoc Committee Updates
 - i. Finance-
The club needs to find a new accountant. Eric will take the lead on the search with assistance from Phil and Don. Tom will give the initial approval for a trial period and if it looks like the accountant will work out, then the Board will vote. There was a motion that Eric will find a new accountant with the concurrence of Tom and later the Board.
Motion by- Don
Second- Maggie
Motion Carried.
 - ii. Masters Coach-
The MAB is close to finalizing the job description for a Masters Coach and can begin to put the word out. The goal is to have the job posted by April and to hire in June. It was noted that the MAB acted quickly and efficiently with the job description.
 - iii. By-Law-

Tom and Phil are reviewing the current by-laws.

4. New Business

- a. Nashville Rowing 2015 Calendar- Eric Gehrke

There is now a live Google calendar on the website.

- b. Small Business Office Needs- Eric Gehrke

The Board feels that it is necessary that the club start paying for office expense for the coaches (who up until this point have been paying for small business office supplies out of their own pockets). This will help out our current coaches as well as help attract more coaches to Nashville. Items such as phone, internet, and Microsoft would be operating costs and covered by expense report reimbursement. Next year the club can plan to cover operating costs of the coaches. Printer/scanner and computers would be equipment costs covered by capital campaign. There was a motion to cover the equipment cost (up to \$1500) of the office supplies.

Motion by- Don

Second- Phil

Motion Carried

There was a motion made to approve the additional operational costs through the end of the fiscal year. The phone/internet will be split 50/50 with half being paid as personal.

Motion by- Phil

Second- Don

Motion Carried

5. Other

6. Adjourn